

# TRANSFER OF CREDITS

The following is a brief description of the general guidelines used to evaluate transfer credits. This list does not guarantee the student any certain result and is meant only as an explanation of the procedures. Dalton State College has established these policies in compliance with the standards established by the University System of Georgia. In order for credit to be evaluated, it must be sent on an official transcript (sent directly from the school) and contain final grades of all courses completed.

1. In general, credits coming from an appropriately accredited institution (SACS, NASC, NEASC, NCAC, MSAC, etc.) will be accepted and transferred in on the level in which they were taken. For example, if courses were applied toward a 4-year degree at another appropriately accredited school, they will be accepted as such. However, if A.A.S. courses were taken at a 4-year accredited institution, they will transfer-in on an equal level (not applying towards a 4-year degree with some exceptions).
2. Certificate courses from regionally accredited Georgia technical colleges will be accepted as technical level classes except for University System of Georgia approved General Education courses from COC Accredited Technical College System of Georgia schools which will transfer into the University System of Georgia Core Curriculum.
3. If there are more than 45 semester credit hours transferring in, the required minimum GPA is 2.0. "D's" (except in courses that require a "C" or better for successful completion) will transfer in provided that the GPA does not fall below a 2.0. Students seeking to transfer 30 or fewer semester hours must have a GPA of at least 1.8, and those with 15 or fewer semester hours must have a GPA of at least 1.6.
4. *Freshman English Composition I* (ENGL 1101) and *Freshman English Composition II* (ENGL 1102) require a minimum of a C or better in order to transfer.
5. The transfer GPA is a component of the student's cumulative GPA at Dalton State.
6. Courses will transfer in with the same number of hours as received at the previous institution. If this causes a deficiency in an area, it is the student's responsibility to ensure that it is satisfied through additional coursework. No course will be equated to a class on a higher level (ex: 2000 -> 3000) without the approval of the department chair unless an equivalency is obviously determined and is not more than one level higher.
7. In order to receive credit for **remedial and developmental classes**, the student must have successfully passed the **ACCUPLACER/COMPASS** entrance exam or Freshman English Composition for English or Freshman Math (MATH 1001, 1101, 1111, 1113, 1401) for math. However, if a student satisfied a deficiency in another University System of Georgia Institution, it will be honored.
8. In order to receive credit for a lab science course, the student must have successfully completed **BOTH** the **lab** and the **class**. No partial credit will be awarded.
9. Courses that do not have exact equivalents here at Dalton State but may be used toward program of study are coded with the prefix for the course and the number 1, 2, 3, or 4 ELE. This is to indicate if the course is a 1000-level elective, a 2000-level elective, 3000, or 4000. (Examples: PSYC 1ELE = 1000-level Psychology elective; CHEM 3ELE = 3000-level Chemistry elective.) Courses transferred in with an "8888" designation do not have a direct equivalency and will not apply towards programs of study. If students wish to apply these towards their degree, they may appeal the courses through their advisors and the Vice President for Academic Affairs. For more information refer to the Transfer Equivalency (<https://www.daltonstate.edu/academics/registrar/transfer-equivalency/>) information on the college web site.
10. All course work is transferred in under the **Semester System**.
11. If a student wishes to modify the results of the transfer evaluation, additional consideration will be given if the student submits a written request to the Registrar's Office and indicates which transfer course they would like re-evaluated and which Dalton State class they think it should equate with. Course descriptions and syllabi will be the minimum requirements to determine if the coursework is acceptable. Additional documents may be needed. The Registrar's Office will respond to the request in writing.
12. **Military credit** and experience is accepted provisionally provided that the content, nature, and appropriateness apply to courses offered at Dalton State College. Official documentation and course descriptions (when possible) must be provided.
13. Students who wish to receive credit from international schools abroad must submit their transcript to an approved international credentials evaluation service. Please click here (<https://www.daltonstate.edu/admissions/admission-requirements/>) for more information on international student admissions and approved transcript evaluators. Evaluations may take 2-8 weeks.
14. As a member of the Adult Learning Consortium, Dalton State College agrees to accept assessed and transcribed courses from other consortium members.
15. In order for credit to be evaluated, it must be sent on an official transcript (directly from the institution) and contain final grades for all courses completed.