

Programs of Study

General Education Program

The Common Core

The general education program at Dalton State College is designed to help students develop the skills and knowledge necessary for them to be successful in college and with their careers in the future. It provides a breadth of academic experiences across disciplines to help students come to a better understanding of the society in which they live and to adapt effectively to the rapid changes in the local and global world.

Further, the program gives students the background necessary to be engaged citizens and self-reflective, lifelong learners.

The general education program at Dalton State College is found within Areas A-E of the Core Curriculum. It consists of a set of courses encompassing communication skills, quantitative skills, oral communication, humanities and fine arts, natural sciences and mathematics, and social sciences.

General Education Learning Outcomes (Approved by the Council on General Education, October 26, 2010)

Learning Goal A1 (Communications Skills)

- Students will determine forms of communication appropriate to particular audiences and purposes; organize and communicate knowledge and ideas in a logical and purposeful way; and use accepted patterns of grammar, punctuation, and sentence structure in written communication.
- Students will use technology and gather data to conduct research from various sources, including electronic media, and demonstrate an understanding of plagiarism by acknowledging and citing informational sources correctly.

Learning Goal A2 (Quantitative Skills)

- Students will demonstrate an understanding of data presented graphically or mathematically.
- Students will perform foundational mathematical operations and express and manipulate mathematical information or concepts in verbal, numeric, graphic, or symbolic forms while solving a variety of problems.

Learning Goal B (Institutional Options)

- Students will exhibit expertise necessary to research, organize, and present an oral report or speech.
- Students will express orally or in writing a broad understanding of an array of issues relating to culture, society, creative expression, or the human experience.

Learning Goal C (Humanities/Fine Arts)

- Students will articulate an understanding of individual and cultural differences and perspectives across the globe.
- Students will demonstrate the ability to make informed judgments in interpreting works of art, literature, or other aesthetic experiences of cultures throughout the world.

Learning Goal D (Natural Sciences, Mathematics, and Technology)

- Students will utilize appropriate models, systematic methods, and concepts such as the scientific method to solve problems.
- Students will demonstrate the ability to evaluate observations, inferences, or relationships in works under investigation.

Learning Goal E (Social Sciences)

- Students will articulate an understanding of major forces and events, influences, or ideas that have shaped history and society.
- Students will analyze social institutions, world religions, natural landscapes, or human behavior using appropriate disciplinary frameworks.
- Students will demonstrate the ability to articulate and analyze perspectives and values of diverse cultural groups and their historical experiences in the United States.
- Students will articulate the constitutional principles and governmental processes fundamental to American democracy and political participation.

The Core Curriculum

The Core Curriculum of the University System of Georgia is a comprehensive academic program which provides for the transfer of freshman and sophomore credit among the thirty-one colleges and universities in the University System. Consisting of precisely 42 semester hours of general education comprising Areas A-E, the Core Curriculum will be accompanied by an Area F made up of lower-division courses required by the student's major. All 1000- and 2000-level courses completed in the Core Curriculum at any unit of the System will normally transfer to all other units. Students who **complete** an approved Core Curriculum at one institution will receive full transfer credit in the same academic major at all other University System institutions and normally can complete a baccalaureate degree with the same number of credit hours as native students at the receiving institution. Transfer students who change majors or whose grade point average is below that required by the receiving institution may be required to take additional credit hours.

The general distribution of Core Curriculum requirements is as follows:

Area	Area Name	Description	Hours Required
A1	Communication Outcomes	Courses that address learning outcomes in writing in English	At least 6 hours
A2	Quantitative Outcomes	Courses that address learning outcomes in quantitative reasoning	At least 3 hours
B	Institutional Options	Courses that address general education learning outcomes of the institution's choosing	At least 3 hours
C	Humanities, Fine Arts, and Ethics	Courses that address learning outcomes in humanities, fine arts, and ethics	At least 6 hours

D	Natural Science, Mathematics, and Technology	Courses that address learning outcomes in the natural sciences, mathematics, and technology	At least 7 hours (At least 4 of these hours must be in a lab science course.)
E	Social Sciences	Courses that address learning outcomes in the social sciences	At least 6 hours
F	Lower-Division Major Requirements	Lower division courses required by the degree program and courses that are prerequisites to major courses at higher levels	18 hours

The following courses comprise Areas A through E. However, some degree programs require students to take particular courses within Areas A-E. Students should refer to the specific requirements for their degrees listed under the individual programs of study section of this *Catalog*.

Area A1: Communication Outcomes

This requirement includes courses that address learning outcomes in writing in English.

ENGL 1101	English Composition I
ENGL 1102	English Composition II

Area A2: Quantitative Skills

This requirement includes courses that address learning outcomes in quantitative reasoning.

MATH 1001	Quantitative Skills/Reasoning
MATH 1101	Intro to Mathematical Modeling
MATH 1111	College Algebra
MATH 1113	Precalculus Mathematics
MATH 2253	Calculus and Analytic Geom I

Area B: Institutional Options

This requirement includes courses that address general education learning outcomes of the institution's choosing.

COMM 1110	Fundamentals of Speech
COMM 1120	Argumentation and Advocacy
ENGL 1105	Intro to Greek Mythology
ENGL 1110	Creative Writing
GEOL 1000	Natural Hazards
HIST 1050	Appalachian Hist-Special Topic
HIST 1051	Sports Hist & Amer Character
HUMN 1000	Mystery Fiction in Pop Culture
HUMN 1100	Political and Social Rhetoric
HUMN 1300	Christian Fiction/Pop Culture
PHED 1030	Health & Wellness Concepts
SOCI 1000	Race and Ethnicity in America

Area C: Humanities/Fine Arts

This requirement includes courses that address learning outcomes in humanities, fine arts, and ethics.

Humanities

ENGL 2111	World Literature I
ENGL 2112	World Literature II
ENGL 2120	British Literature I
ENGL 2121	British Literature II
ENGL 2130	American Literature I
ENGL 2131	American Literature II
ENGL 2201	Intro to Film as Literature

Fine Arts

ARTS 1100	Art Appreciation
HUMN 1201	Expressions of Culture I
HUMN 1202	Expressions of Culture II
MUSC 1100	Music Appreciation
MUSC 1110	World Music
MUSC 1120	American Music
THEA 1100	Theatre Appreciation

Area D: Natural Science, Mathematics, and Technology

This requirement includes courses that address learning outcomes in the natural sciences, mathematics, and technology.

ASTR 1010	Astronomy of the Solar System
ASTR 1020	Stellar and Galactic Astronomy
BIOL 1105K	Environmental Studies
BIOL 1107K	Principles of Biology I
BIOL 1108K	Principles of Biology II
BIOL 1203K	Principles of Botany
BIOL 1224K	Entomology
BIOL 2215K	Microbiology
CHEM 1151K	Survey of Chemistry
CHEM 1211K	Principles of Chemistry I
CHEM 1212K	Principles of Chemistry II
CMPS 1130	Computer Concepts/Programming
CMPS 1301	Principles of Programming I
CMPS 1302	Principles of Programming II
GEOL 1121K	Principles of Geology
GEOL 1122K	Historical Geology
GEOL 1131K	Geology & the Environment
MATH 1113	Precalculus Mathematics
MATH 2181	Applied Calculus
MATH 2200	Introduction to Statistics
MATH 2253	Calculus and Analytic Geom I
MATH 2254	Calculus and Analytic Geom II
PHYS 1111K	Introductory Physics I
PHYS 1112K	Introductory Physics II
PHYS 2211K	Principles of Physics I
PHYS 2212K	Principles of Physics II

Area E: Social Sciences

This requirement includes courses that address learning outcomes in the social sciences.

ANTH 1103	Intro to Cultural Anthropology
ECON 2105	Principles of Macroeconomics
ECON 2106	Principles of Microeconomics
GEOG 1100	Introduction to Geography
GEOG 1101	Intro to Human Geography
GEOG 1111	Intro to Physical Geography
HIST 1111	World Civilization to 1650 CE
HIST 1112	World Civilization since 1650
HIST 2111	United States History to 1877
HIST 2112	United States Hist since 1877
PHIL 1103	Intro to World Religions
PHIL 2010	Intro to Philosophical Issues
PHIL 2020	Logic and Critical Thinking
POLS 1101	American Government
POLS 2101	Intro to Political Science
POLS 2201	State and Local Government
POLS 2301	Comparative Politics
POLS 2401	International Relations
PSYC 1101	Introduction to Psychology
PSYC 2101	Psychology of Adjustment
PSYC 2103	Human Development
SOCI 1101	Introduction to Sociology
SOCI 1160	Social Problems

First Year Experience Program and Peer Education

The First Year Experience Program at DSC focuses on first-time students as they make the transition from high school to college. Its goals are to help students demonstrate self-awareness of their individual responsibility for their own success. In addition, students will think critically as part of developing the characteristics of self directed learners. Finally, students will be introduced to resources on campus that will assist in their success in an interconnected and changing world. As part of the FYE Program, students have the option of taking two different seminar options: FYES 1000 or FYES 1200. FYES 1000 (First Year Experience Seminar) is a two-credit college success course mandatory for all freshmen (full-time and part-time) with fewer than 30 credit hours. FYES 1200 is a two-credit thematic based seminar taught on a topic of the instructors choice. If a withdrawal is initiated from an FYES course, a student must withdraw from each of his or her other courses and register for a FYES course the following semester. Students who fail a FYES course will automatically be enrolled in an online section of FYES in the next semester they are enrolled at the college. In addition, students who fail FYES 1000 or FYES 1200 will be allowed to enroll in **no more** than 10 credit hours in the next semester that they are enrolled in classes at Dalton State. **Additionally, all students enrolled in English 0098, regardless of status or program, are required to enroll in FYES 1000 as a co-requisite. If a student completes FYES 1000 but not English 0098 in a given semester, only English 0098 will need to be repeated.**

Note: All students who score 1050 on the SAT or the ACT equivalent are exempted from FYES 1000.

Transfer Rules

Students in the USG must declare one home institution at a time. Students who transfer from one institution to another automatically change their home institution.

Students must meet the USG-specified minimum number of hours in each Area A-E.

Students successfully completing a course in one institution's Areas A-E will receive full credit in Areas A-E for the course upon transfer to another USG institution as long as the following conditions are met:

- The course is within the Area hours limitations of either the sending institution or the receiving institution and
- The student does not change from a non-science major to a science major

Students successfully completing a course in one institution's Area F will receive full credit for the course upon transferring to another USG institution as long as the student retains the same major.

Students who transfer after having completed the US/GL/CT requirements of the sending institution may not be required to complete the US/GL/CT requirements of the receiving institution. Students who transfer after having completed Areas A-E but without having completed the US/GL/CT requirements must complete the US/GL/CT requirements at the receiving institution.

Receiving institutions may require transfer students to complete the requirements as specified for native students. However, the total number of hours required of transfer students for degree must not exceed the number of hours required of native students for the same major.

Students who wish to take Area A-F courses (including distance learning courses) from a USG institution other than the home institution, either concurrently or intermittently, may receive transient permission to take and receive credit for Areas A-F courses satisfying home institution Area A-F requirements.

Provided that native and transfer students are treated equally, institutions may impose additional reasonable expectations, such as a grade of "C" in Area A-F courses.

Students transferring outside the University System should consult the catalog of the institution to which they intend to transfer. Course substitutions require written approval of the Vice President for Academic Affairs.

Majors, Minors, and Areas of Concentration

At Dalton State College, all credit-based programs of study include a major or area of concentration, and some students elect to earn minors as well. Each of these terms are defined as a group of courses, organized in a coherent and focused manner, that includes content and student learning experiences directly related to the specialization incorporated within each program of study. The term "area of concentration" is used to define the specialization within mini-certificate, certificate, and associate degree programs. The terms "major" and "minor" are used to define specialization within bachelor's degree programs.

The **minimum** numbers of semester credit hours required by program type for a major or area of concentration are shown below.

Program	Hours
Bachelor's Degree	30

Associate of Arts/Science Degree	18
Associate of Science in Nursing Degree	37
Associate of Applied Science Degree	36
Certificate	21
Mini-Certificate	8

A minor must contain 15 to 18 semester hours of coursework, including at least 9 hours of upper-division courses at the 3000-4000 level. Courses taken to satisfy Core Areas A through E may not be counted toward completion of the minor, but courses taken in Core Area F may be used to fulfill minor requirements.

Alternative Methods for Earning Academic Credit

Credit-by-Examination

Students who have competencies or skills equivalent to those required for the completion of courses offered by Dalton State College may receive "Credit-by-Examination." In skill and vocational areas, such levels of proficiency often result from work experiences or previous training. In academic areas, competencies may result from independent study, rigorous high school preparation, or exceptional intellectual ability.

The College awards credit through

1. Institutional examinations,
2. The College Board Achievement Test and Advanced Placement Program (AP),
3. The College Level Examination Program (CLEP), and
4. The International Baccalaureate (IB) Diploma.

The following policies govern credit-by-examination:

1. Credit is awarded only to students admitted to the College and is officially recorded only for those who enroll for credit courses.
2. Credit-by-examination is awarded only for courses offered by the College.
3. Credit is not awarded if a comparable course has been completed at the College. Conversely, previously awarded credit-by-examination is forfeited by completing a comparable course at the College.
4. Credit-by-examination is an award of semester credit hours but carries no letter grade or quality points.
5. A student may take the proficiency examination for a course only once.
6. A student may not take a proficiency examination if
 - the student has previously enrolled in the course, or
 - the student is currently enrolled in the course.
7. Each school is responsible for determining the achievement level of students taking institutional examinations and for recommending the award of credit in writing to the Vice President for Academic Affairs.
8. Official scores earned on the SAT II, the Advanced Placement Program, the International Baccalaureate Diploma, and the CLEP examinations must be submitted to the Office of the Registrar for evaluation. Dalton State College has created its own policy for credit award based on University of Georgia guidelines. A current list of those scores is maintained by the Office of Enrollment Services.
9. Students receiving transfer credit for HIST 2111 or HIST 2112 and/ or POLS 1101 must pass an institutional examination on Georgia

History and/or the Georgia Constitution to satisfy the State of Georgia legislative requirements, unless transfer credit is awarded for these courses taken at a regionally-accredited institution in Georgia. Transferring students who may have successfully completed college-level course work dedicated to Georgia History or the Georgia Constitution or who taken HIST 3930: History of Georgia at Dalton State are exempt from these examinations.

10. The minimum cut scores can be found at <http://www.daltonstate.edu/registrar/credit-by-exam-cut-scores.html>

Prior Learning Assessment (PLA)

If prospective students have other learning experiences that may fit courses not served by departmental examination or by national standardized examination, they may be advised to consider prior learning assessment by portfolio. Students will then be advised to sign up for the PLA Documentation course (PLA 2000). This course will teach students the skills needed in order to develop appropriate documentation for the courses for which they hope to earn PLA credit. The PLA Documentation course is a two-credit hour course offered online and is taught by a PLA counselor. During this course, they work on documenting their learning; by the end of the semester, they should have a portfolio ready to submit to a discipline specific faculty assessor. Due to the amount of work involved in portfolio development, the courses covered by CLEP, departmental examination, and courses for which the student has already registered are not eligible.

Students use the portfolio development process to document how their prior experience has resulted in college level learning. This process results in a portfolio that demonstrates that they have specific skills, knowledge, values, attitudes, achievements, experiences, competencies, training, and certifications that align with specific course objectives. The portfolio developed in the documentation course should not only describe the relevant experience but should also identify how reflection upon these experiences resulted in significant learning.

Students must also offer insights on how reflective analysis has led to the realization of college-level learning that has been acquired through selected non-traditional experience. This experience might include a variety of work, training, reading and research, civil and military service, or life learning.

Once students complete and submit the PLA portfolio, assessors will evaluate it to determine if the portfolio provides evidence of achieving the course objectives for a specific course. If the portfolio does so, credit can be awarded when assessors determine that the prior learning is acceptable for credit.

Registering for the PLA Documentation Course

Students register for the PLA 2000 after consulting with the Office of Academic Affairs. If you would like more information on PLA contact:

Dr. Andy Meyer

Office: Academic Affairs, Westcott Bldg

Phone: 706-272-2491

Email: ameyer@daltonstate.edu

For more information on PLA, visit <http://www.daltonstate.edu/adultlearner/pdf/prior-learning-assessment-handbook.pdf>

Transfer of Credits

The following is a brief description of the general guidelines used to evaluate transfer credits. This list does not guarantee the student any

certain result and is meant only as an explanation of the procedures. Dalton State College has established these policies in compliance with the standards established by the University System of Georgia. In order for credit to be evaluated, it must be sent on an official transcript (mailed directly from the school) and contain final grades of all courses completed.

1. In general, credits coming from an appropriately accredited institution will be accepted (SACS, NASC, NEASC, NCAC, MSAC, etc.) and transferred in on the level in which they were taken. For example, if courses were applied toward a 4-year degree at another appropriately accredited school, they will be accepted as such. However, if A.A.S. courses were taken at a 4-year accredited institution, they will transfer-in on an equal level (not applying towards a 4-year degree).
2. Certificate courses from regionally accredited Georgia technical colleges will be accepted as technical level classes except for University System of Georgia approved General Education courses from COC Accredited Technical College System of Georgia schools which will transfer into the University System of Georgia Core Curriculum.
3. If there are more than 45 semester credit hours transferring in, the minimum GPA is 2.0. "D's" (*except in courses that require a "C" or better for successful completion) will transfer in provided that the GPA does not fall below a 2.0. Students seeking to transfer 30 or fewer semester hours must have a GPA of at least 1.8, and those with 15 or fewer semester hours must have a GPA of at least 1.6.
4. *Freshman English Composition I* (ENGL 1101) and *Freshman English Composition II* (ENGL 1102) require a minimum of a "C" or better in order to transfer.
5. The transfer GPA is a component of the student's cumulative GPA at Dalton State.
6. Courses will transfer in with the same number of hours as received at the previous institution. If this causes a deficiency in an area, it is the student's responsibility to ensure that it is satisfied through additional coursework. No course will be equated to a class on a higher level (ex: 2000 -> 3000) without the approval of the division chair unless an equivalency is obviously determined and is not more than one level higher.
7. In order to receive credit for **remedial and developmental classes**, the student must have successfully passed the COMPASS entrance exam or Freshman English Composition for English or College Algebra for math. However, if a student satisfied a deficiency in another University System of Georgia Institution, it will be honored.
8. In order to receive credit for a lab science course, the student must have successfully completed **BOTH** the **lab** and the **class**. No partial credit will be awarded.
9. Courses that do not have a Dalton State College equivalency will be assigned an elective "8888" **wild-card code** that places that class in its prospective domain. They include Humanities, Natural Science, Social Science, Business and Technology, Nursing, Technical, and Physical Education. If students wish to apply these towards their degree, they may appeal the courses through their advisors and the Vice President for Academic Affairs. For more information refer to the Transfer Equivalency information on the college web site. <http://www.daltonstate.edu/registrar/transfer-equivalency.html>
10. All course work is transferred in under the **Semester System**.
11. If a student wishes to modify the results of the transfer evaluation, additional consideration will be given if the student provides a copy of the catalog course description as well as a written request stating which particular Dalton State class they wish to equate it with. The evaluator will respond to the request in writing.
12. If a student takes U.S. History at any regionally accredited institution in the state of Georgia, it will satisfy the Georgia and U.S. History requirements for graduation. However, if the course is taken out-of-state, it will only satisfy the U.S. History requirement. Please note: If U.S. History was taken at a TCSG institution prior to Spring 2012, it will not satisfy this requirement. Deficiencies for the Georgia requirements are noted on the Transfer Equivalency Worksheet as "Required – System." Passing the Georgia History Exemption Test can satisfy the GA History requirement. Contact the History Chair at (706) 272-2672 for more information.
13. If a student takes *Political Science 1101 – American Government* at any regionally accredited institution in the state of Georgia, it will satisfy the Georgia and U.S. Constitution requirements for graduation. However, if the course is taken out-of-state, it will only satisfy the U.S. Constitution requirement. Please note: If American Government was taken at a TCSG institution prior to Spring 2012, it will not satisfy this requirement. Deficiencies for the Georgia requirements are noted on the Transfer Equivalency Worksheet as "Required – System." Passing an exemption examination can satisfy the GA Constitution requirement. Contact the Social Sciences Chair at (706) 272-2672 for more information.
14. **Military credit** and experience is accepted provisionally provided that the content, nature, and appropriateness apply to courses offered at Dalton State College. Official documentation and course descriptions (when possible) must be provided. A student having served in the military may be exempt from the Physical Education Requirements by submitting a copy of his/her DD214 form.
15. Students who wish to receive credit from international schools abroad must submit their transcript to one of six approved international credentials evaluation services. This may take 2-6 weeks and cost between \$100 - \$150 US Dollars. Contact the Office of Enrollment Services for more information.
16. As a member of the Adult Learning Consortium, Dalton State College, agrees to accept assessed and transcribed courses from other consortium members.
17. In order for credit to be evaluated, it must be sent on an official transcript (directly from the institution) and contain final grades for all courses completed.

Transfer Equivalency

Link to transfer equivalency database:

https://vader.daltonstate.edu:2001/pls/prod80/dsc_trans_equiv.find_state

Students who transfer credit from other institutions will have their equivalencies available for viewing within approximately two to three weeks after being accepted to the College. Students may view their transfer credit via myDaltonState by checking their Academic Transcript. All transfer courses have a T in front of the transfer grade they received. Please note that transfer credit is calculated in a student's GPA here at Dalton State. Any courses followed by a carat (^) are courses that did not transfer as useable credit. (Example grade: TC[^])

Effective December 2011, a new way of coding transfer credit has been implemented. Courses that do not have exact equivalents here at Dalton State will be coded with the prefix for the course and the number 1, 2, 3, or 4 ELE. This is to indicate if the course is a 1000-level elective, a 2000-level elective, 3000, or 4000. We hope this makes translating the credit easier for advisors and students alike. Prefixes will match our prefixes whenever possible. When not possible, we will use the prefixes: BUSI for Business Administration credit, HUMA or LIA for Humanities credit, MATH for Math credit, SOSC for Social Sciences credit, NSCI for Natural

Science credit, NURS for Nursing credit, PHED for Physical Education credit and TECH for Technical credit.

Examples: PSYC 1ELE = 1000 Psychology elective; CHEM 3ELE = 3000 Chemistry elective

If you have questions or need clarification, please contact Sarita Gale at sgale@daltonstate.edu or 706-272-4490.

Physical Education Requirement

All degree and certificate students graduating after May 2004 are required to take at least one credit hour of physical education. This requirement may be satisfied by completing a PHED activity course numbered higher than 1005 (except PHED 1030).

Exemptions to the physical education requirement will be granted for any of the following reasons:

1. Completion of military basic training (please submit DD-214 to the Office of the Registrar).
2. A documented medical condition which prevents participation in activity courses.
3. Presentation of an earned associate or bachelor's degree from an accredited college or university.
4. Enrollment in any of the following programs: Associate of Science in Nursing, Licensed Practical Nursing Certificate, Radiologic Technology Associate of Applied Science, Respiratory Therapy Associate of Applied Science.

Baccalaureate Programs

Students can earn a baccalaureate degree in a wide range of programs at Dalton State College.

Two degrees and six majors are administered by the School of Business:

- A Bachelor of Business Administration (B.B.A.) is offered in Accounting, Finance and Applied Economics, Management, Management Information Systems, and Marketing.
- A Bachelor of Applied Science (B.A.S.) is offered in Technology Management.

Two degrees and six majors are administered by the School of Liberal Arts:

- Bachelor of Arts (B.A.) degree is offered in Communications, English and History (optional Secondary Teacher Education Certification in English and History).
- Bachelor of Arts (B.A.) degree is offered in Interdisciplinary Studies
- Bachelor of Science (B.S.) degree is offered in Criminal Justice and Psychology.

Three degrees and five majors are offered by the School of Health Professions:

- Bachelor of Social Work (B.S.W.) is administered by the Department of Social Work
- RN-BSN (Bachelor of Science in Nursing) is administered by the Department of Nursing.
- Bachelor of Science (B.S.) in Health Information Management, Organization Leadership and Respiratory Therapy.

A Bachelor of Science (B.S.Ed.) in Early Childhood Education with an optional ESOL endorsement is offered and administered by the School of Education.

Two degrees and four majors are offered by the School of Science, Technology and Mathematics:

- Bachelor of Science (B.S.) with majors in Biology, Chemistry, and Mathematics is administered by the School of Science, Technology, and Mathematics (optional Secondary Teacher Education Certification in each major).
- Bachelor of Applied Science with a major in Scientific Technology.

The completion of these programs of study normally requires four years of full-time study. Program curricula and other requirements are listed in other sections of the catalog.

Transfer Associate Degree Programs

Associate of Arts (A.A.) and Associate of Science (A.S.) transfer programs are designed for students who plan to pursue baccalaureate degrees. These programs of study provide the freshman and sophomore years of academic course work required for a bachelor's degree.

The approximately 60 hours of degree credit for the A.A. or A.S. degree can be earned in the equivalent of two academic years: four semesters of enrollment for 15-16 degree credit hours each semester or five or more semesters of enrollment for fewer than 15-16 degree credit hours each semester. Students who have earned acceptable credits at other colleges or through credit-by-examination may satisfy the requirements for an A.A. or A.S. in fewer than four semesters. However, for students maintaining satisfactory academic progress, there is no time limit for the completion of an academic program.

The curricula of all A.A. and A.S. transfer programs fulfill the Core Curriculum of the University System of Georgia. A student who completes one of these programs can expect to receive full transfer of credit toward a bachelor's degree in the same field of study at any school in the University System of Georgia. Credits earned in the A.A. and A.S. programs also transfer freely to private institutions and to public colleges and universities in other states. Students who change majors when they transfer to other institutions may lose hours and/or be required to take additional course work to satisfy the freshman and sophomore requirements in their new fields of study.

Students are encouraged to select a specific transfer/pathway program as early as possible in order to receive maximum credits toward their baccalaureate degrees. Those who are undecided about a baccalaureate major should concentrate on the general education courses in Areas A through E of the General Studies transfer programs (A.A. or A.S.) until they identify their major-related academic interests and goals. Students planning to transfer to private or out-of-state public colleges may use the extensive elective choices in the General Studies transfer programs to design, in consultation with their academic advisors, curricula that satisfy the freshman and sophomore requirements of those institutions.

Many four-year institutions will accept more academic credit hours than the minimum required for the A.A. or A.S. degree at Dalton State College. Students wishing to take additional hours at Dalton State College should contact the institution to which they plan to transfer to determine the number of additional hours and specific courses, if any, that will transfer.

Career Associate Degree Programs

The Associate of Applied Science (A.A.S.) programs and the Associate of Science in Nursing (RN) are designed for students who wish to gain a foundation in general education and specific career skills for initial or continuing employment after graduation. **Students who intend to pursue**

a baccalaureate degree other than the B.A.S. should consider an associate's degree transfer program.

The credit hours required for a career associate degree, which vary from program to program, can be earned in four semesters of enrollment for fifteen or more hours each semester. Students completing fewer than fifteen hours per semester must enroll in additional semesters to accumulate the credits needed for their degrees. Students who have earned acceptable credits at other institutions or through credit-by-examination may satisfy the requirements for a career degree in fewer than four semesters. Except for science, technical, and professional sequence courses in the allied health and technology programs, there is no time limit for the completion of a career degree by students who maintain satisfactory academic progress.

The general education component of each career associate degree includes, at a minimum, one course each in mathematics, written communication and speech, and at least 12 additional credit hours of course work from the Core Curriculum. Many of the career programs offer Core Curriculum courses within the field of study. Career degree students who decide to pursue an associate degree transfer program at Dalton State College, or decide to transfer to a four-year college or university, can expect to receive credit for some or all of the Core Curriculum credits earned, depending upon the new major field of study.

In addition to programs in specific career areas, Dalton State College offers broad A.A.S. degree programs that afford students considerable flexibility in selecting courses from several areas of study including the Associate of Applied Science in Integrated Technology Studies.

Information about career opportunities and assistance in assessing career interests and preferences are available to all students through the Office of Academic Resources. Job assistance is also available to students and graduates seeking employment.

Certificate Programs

Certificate programs are designed for students who wish to gain skills for entry-level employment in vocational and technical occupations.

The credit hours required for a Certificate, which vary from program to program, can be earned in three or four semesters by students who enroll for a full load each semester. Credits to complete a certificate program may also be accumulated over a longer period of time by students who enroll on a part-time basis. Students who have earned acceptable credits at other post-secondary institutions or through credit-by-examination may satisfy the requirements for a certificate in fewer than three or four semesters.

The curriculum of each certificate program provides opportunities for students to acquire or improve the skills in oral and written communications, reading, and mathematics that are essential for success in the modern workplace.

Students who complete certificate programs may apply the credit hours earned toward an Associate of Applied Science degree in the same occupation field or an Associate of Applied Science degree in Business, Health, Services, or Technology by meeting the requirements for admission to career degree programs.

Information about career opportunities and assistance in assessing career interests and preferences are available to all students through the Office of Academic Resources. Job assistance is also available to students and graduates seeking employment.

Learning Support Programs

Some applicants to Dalton State College need additional preparation before embarking on a degree or certificate program. A series of Learning Support courses is offered to meet the needs of these students. Learning Support programs are intended to serve students who are not prepared for core curriculum courses and who need additional preparation in reading, mathematics, and/or English (writing).

Admission of students with learning support requirements

Students seeking to enter degree programs must be able to demonstrate that they have met the University System established Learning Support minimum requirements for admission. Students who are required to take COMPASS as part of the admissions process may not be eligible for admission if COMPASS scores place them in all three areas of Learning Support. Students who do not meet minimum COMPASS scores in each area may not be eligible for admissions. The minimum test scores required for admission into any degree program at any University System college or university are as follows:

COMPASS

Reading 62

English 32

Mathematics 20

Requirements for Exempting/Placing in the Program

Students seeking to enter degree programs must be able to demonstrate that they have met the Dalton State College established minimum requirements in English, reading, and mathematics in order to be allowed to enroll in Core Curriculum and degree level courses.

To exempt placement screening, a student must:

For English (Writing) and Reading

- score 450 SAT Critical Reading or higher; or
- score 19 ACT English or higher; or
- score at or above the advance proficiency level (254) on the Georgia High School Graduation Test - English Language Arts (Consult the GHAGT Concordance Chart on the Student Affairs Resource page); **and**
- have met the Required High School Curriculum requirement in English

For Mathematics

- score of 500 SAT-Mathematics or higher; or
- score of 21 ACT- Mathematics or higher;
- or a math placement index of 1435 or higher **and**
- have met the Required High School Curriculum requirement in mathematics

Students who fail to meet minimum collegiate-level placement test scores of the COMPASS or the minimum math placement index will be required to enroll in Learning Support courses.

The minimum test scores required to exempt placement in Learning Support courses at Dalton State College are listed below:

COMPASS

Reading 80

English 70

Mathematics 37

Students who have taken COMPASS placement test at a COC-accredited TCSG college and transfer to a USG institution will not be required to take another placement test if the placement test was administered as part of the normal application process.

Rules for Students in Learning Support Programs

1. Students who are required to take LS courses in an area may not register as an auditor in any such course in that area.
2. Students who are required to enroll in Learning Support Courses are not permitted to enroll in credit courses that require the content or the skills of the prerequisite courses.
3. The following requirements apply to those students who have DSC-mandated LS requirements.
 - a. During each semester of enrollment, a student must first register for all required LS courses before being allowed to register for other courses. This policy also applies to part-time students.

Two exceptions are possible:

~ When two LS areas are required and a student is enrolled in at least one LS course, a freshman orientation course or physical education may be taken that semester instead of one of the required LS courses.

~ In the event that a required LS course is not available, a student may enroll in a course for degree credit if the student has met the course requirements, subject to the written approval of the president or designee.

- b. Students who have accumulated a maximum of 30 semester hours of college-level credit and have not successfully completed required LS courses may enroll only in LS courses until requirements are successfully completed. Students with transfer credit or credit earned in a certificate or prior degree program who are required to take LS courses for their current degree objectives may earn up to 30 additional hours of college-level credit. After earning the additional hours, such students may enroll in LS courses only.
- c. Students with LS requirements who are enrolled in both Learning Support and credit courses may not withdraw from the required Learning Support courses unless they also withdraw from credit courses. There is an exception. The student who remains in at least one Learning Support course may also remain in a freshman orientation course, and/or a 1000-level Physical Education course.
- d. To exit a LS area, students must complete the exit level LS course in that area and attain at least the DSC minimum collegiate-level placement score on COMPASS. (Once students earn a passing COMPASS score, they need not retake the COMPASS, even though they may not have met all requirements for exiting at the time they passed the COMPASS.)

An exit writing sample shall also be required in LS English, and shall be constructed, administered, and graded in accordance with the USG Guidelines. To be eligible to sit for COMPASS in LS English, students must first pass the exit writing sample.

4. Students who are not required to take LS courses in a disciplinary area may elect to enroll in LS courses in the non-required area for institutional credit or on an audit basis. Such students are limited to a maximum of two attempts in English (writing) and reading, and three attempts in math but are not subject to the requirements. An attempt is defined as an institutional credit course in which a student receives any grade or symbol except "W."

5. Time spent in LS course work in a disciplinary area shall be cumulative within the USG. A transfer LS student with fewer than two semesters in English (writing) or reading and fewer than three semesters in math may be granted an additional semester if that student was making appropriate progress at the sending institution and is ready for the exit level course at the receiving institution. Otherwise, students must stay within the number of attempts allowed.

6. If a student does not complete requirements for English (writing) or reading in two semesters and math in two/three semesters the student will be placed on Learning Support Exclusion, which prevents the student from enrolling in degree-level programs.

7. Students who have been suspended from the institution without completing LS requirements may not be exempted from their LS requirements through transfer of course credit unless they are eligible for transfer admission under the institution's regular transfer admission policies.

8. Students who have not taken any college work in the USG for one year may be retested with the COMPASS in any unsatisfied area and readmitted without an LS requirement if they meet the institutional criteria for exemption. Students who do not exempt on the retest may be considered for readmission. If an individual evaluation indicates that the student has a reasonable chance of success, the student may be readmitted for up to two additional attempts for English (writing) or reading and three additional attempts for math. Students readmitted under this provision are subject to the 30-hour limit on college-level coursework and may not take credit work if they earned 30 credit hours during their previous period(s) of enrollment.

9. Students with documented learning disorders who are required to enroll in LS, must fulfill all stated requirements, including test (COMPASS or system-approved alternate) and course requirements. Students will be provided with appropriate test and/or course accommodations.

10. Appropriate course and testing accommodations will be made for students with sensory, mobility, or systemic disorders. Such students may be granted up to two additional semesters of LS at the institution's discretion.

Regent's Engineering Pathway Program

Dalton State College is one of many institutions in the University System of Georgia, approved to offer the Regent's Engineering Pathway Program (REPP), formerly the Regent's Engineering Transfer Program (RETP). This program allows Georgia residents interested in engineering careers to complete the first two years of the engineering degree college close to home. Upon satisfactory completion of the pre-engineering curriculum and additional course requirements, students may transfer to one of the five REPP institutions: Georgia Southern University, Georgia Institute of Technology, Kennesaw State University, Mercer University, or University of Georgia, to complete the remaining course and degree requirements. This program is an excellent fit for families of students who are interested in saving money on tuition or simply staying close to home for the first few years of college.

International Travel and Study Opportunities

Institutions of the University System of Georgia provide students with a multitude of opportunities to study abroad while earning academic credit toward completion of degree requirements at their home campuses. Study Abroad programs are coordinated through the Council on International Education of the Board of Regents. The program selections include summer study in France, England, Ireland, Spain, Russia, Italy, Mexico, China, and Japan. There are also many institutional based summer semester and academic year programs in many countries in which DSC students can participate, including semester and academic year programs in several countries in Europe.

Studying abroad enables students to gain a global perspective through experimental learning, increase their knowledge of a foreign language, provides them an opportunity to gain insights into and appreciation for the cultures and institutions of other people, and facilitates the development of relevant career skills. Furthermore, such experiences contribute to personal maturity and to the development of independence and confidence.

The International Education Coordinator at Dalton State College maintains information about a variety of opportunities for student study abroad and is available to counsel students on programs that would be compatible with their interests. The University System of Georgia publishes a catalog of student programs offered by all units of the System, while other colleges and international organizations furnish to Dalton State College information about other programs abroad.

Dalton State College participates directly in the planning and implementation of several summer programs in Europe, Mexico and China. Dalton State College faculty members teach in those programs, and a number of Dalton State College students have participated in them, earning core curriculum credits while enjoying the sites and culture of the host countries. Students interested in exploring the possibilities for study abroad should contact the International Education Coordinator at Dalton State College.

Most of the University System programs are open to all regularly admitted undergraduate students in good academic standing, while some are designed primarily for graduate students. Students in the University System of Georgia who are eligible for financial aid may use that aid toward the System Study Abroad programs. A limited number of scholarships are available from various sources. Further information may be obtained from the International Education Coordinator or the Vice President for Academic Affairs.

For more information, please contact Dr. Baogang Guo, the International Education Coordinator, or visit the DSC Study Abroad web site: www.daltonstate.edu/study-abroad

International Certificate Instructions

As you complete your degree, adding the International Certificate will demonstrate your commitment to knowing more about the world, and the people of the world around you. The International Endorsement is available to all DSC students in any major and does not require any additional credit hours. Requirements include a combination of curriculum coursework, approved international activity, and your participation in the International Symposium.

Students who complete the International Certificate requirements and graduate from DSC will receive a line on their transcript indicating this distinction.

How do I earn the Certificate?

1. Meet with the Director of the Center for International Education (CIE) to be assigned to an International Endorsement Advisor.
2. Enroll using the International Endorsement Application and Checklist.
3. Complete one international activity: Study Abroad or Service Learning Project.
4. Attend at least 3 international events approved by an International Endorsement advisor.
5. Make a presentation on your international activity at the annual DSC International Symposium as a capstone requirement.
6. Complete 15 credit hours in courses with international content. A grade of C or better is required for each class.
7. Notify your International Endorsement Advisor of your completion of the Endorsement requirements.
8. Graduate from DSC.

International Activity

Students must complete one or more of the following international activities. Prior to beginning an activity, a student is required to meet with his or her International Endorsement Advisor for approval of the activity.

Activity Options:

Study Abroad

1. Must be for academic credit
2. Courses completed in the study abroad program may be used to help satisfy the 15 credit hour course requirement for the Endorsement

Service Learning Project

1. A student must complete a minimum of 60 hours of service while being enrolled at Dalton State College.
2. Service must be with an "international community"
3. Service can be either local or abroad
4. Student must provide written documentation from the volunteer organization verifying participation

International Events

1. Students must attend at least three international events approved by an International Endorsement advisor
2. These events may be locally or on-campus
3. For each event, students must submit a one-page typed response paper about what they learned

Capstone Requirement

Annual DSC International Symposium

A presentation based on your international activity will be given to the DSC community at the annual Symposium. An International Endorsement Advisor or the Director of the Center of International Education must approve presentation materials.

Courses with International Content

Students will choose at least 15 credits from the following list of DSC courses. Any courses completed in a Study Abroad program will count toward fulfillment of this requirement. The courses must be completed with a grade of C or better to fulfill the requirement. Students may use a maximum of two courses from each discipline for this requirement. For example, one may take two history, two English, two Spanish, one business and one humanities course.

- ANTH 1103 Introduction to Cultural Anthropology - 3
 ARTS 1100 Art Appreciation - 3
 BIOL 1105K Environmental Studies - 4
 BUSA 3351 International Business - 3
 ECON 3107 International Economics - 3
 ECON 3110 Introduction to International Trade - 3
 EDUC 2120 Exploring Socio Cultural Perspectives on Diversity - 3
 EDUC 4242 Culture and Education - 3
 ENGL 2111 World Literature I - 3
 ENGL 2112 World Literature II - 3
 ENGL 2120 British Literature I - 3
 ENGL 2121 British Literature II - 3
 ENGL 3210 Multi-ethnic American Lit - 3
 ENGL 3235 African-American Literary Tradition - 3
 ENGL 3300 Medieval Literature in Translation - 3
 ENGL 3340 Hispanic Literature in Translation - 3
 ENGL 3350 Latino/a Literature in English - 3
 ENGL 3400 Renaissance Literature - 3
 ENGL 3410 Shakespeare - 3
 ENGL 4120 Seventeenth-Century British Literature - 3
 ENGL 4130 Eighteenth-Century British Literature - 3
 ENGL 4140 British Romantic Literature - 3
 ENGL 4150 British Victorian Literature - 3
 ENGL 4160 Modern British Literature - 3
 ENGL 4420 Literature of the Non-Western World - 3
 ESOL 4242 Culture and Education - 3
 FREN 1001 Elementary French I - 3
 FREN 1002 Elementary French II - 3
 FREN 2001 Intermediate French I - 3
 FREN 2002 Intermediate French II - 3
 GEOG 1101 Introduction to Human Geography - 3
 HIST 1111 World Civilization to 1650 - 3
 HIST 1112 World Civilization since 1650 - 3
 HIST 3050 The Ancient Mediterranean - 3
 HIST 3100 History of Latin America - 3
 HIST 3150 History of Africa - 3
 HIST 3200 Traditional China - 3
 HIST 3210 Modern China - 3
 HIST 3230 History of the Middle East - 3
 HIST 3310 Tudor-Stuart England - 3
 HIST 3320 History of Britain from 1780 - 3
 HIST 3440 Europe in the Middle Ages - 3
 HIST 3460 Renaissance and Reformation - 3
 HIST 3480 Europe in the 19th Century - 3
 HIST 3490 Europe in the 20th Century - 3
 HIST 3510 History of Japan - 3
 HIST 3520 France: 1660-1815 - 3
 HIST 3540 Modern Russia - 3
 HIST 3940 Special Topics in World History - 3
 HUMN 1201 Expressions of Culture I - 3
 HUMN 1202 Expression of Culture II - 3
 MARK 4351 International Marketing - 3
 MNGT 4351 International Management
 MUSC 1100 Music Appreciation - 3
 MUSC 1110 World Music - 3
 PHIL 1103 Introduction to World Religions - 3
 POLS 2301 Comparative Politics - 3
 POLS 2401 International Relations - 3
 SOCI 3001 Global Cultures and Society - 3
 SOCI 3100 Sociology Latino Family/Culture - 3
 SOWK 3003 Spanish for the Social Services - 3
 SOWK 4301 Latino Family and Culture II - 3
 SPAN 1001 Elementary Spanish I - 3
 SPAN 1002 Elementary Spanish II - 3
 SPAN 1002 Elementary Spanish II w/Study Abroad - 3
 SPAN 2001 Intermediate Spanish I - 3
 SPAN 2002 Intermediate Spanish II - 3
 SPAN 2034 Spanish for Criminal Justice - 3
 SPAN 3001 Conversation and Composition - 3
 SPAN 3002 Intro to the Study of Literary and Nonliterary Tests - 3