

DEAN OF STUDENTS' OFFICE

The Dean of Students Office seeks to support and advance the mission of Dalton State College (<https://www.daltonstate.edu/mission/>). We aim to promote student engagement, learning, and development through intentional programming, support services, and resources. Your journey starts here!

THE CARE TEAM

The Campus Assessment, Response, and Evaluation Team, also known as CARE, at Dalton State College engages in proactive and collaborative approaches to identify and assess students who are potentially distressed or may exhibit concerning behaviors. The CARE team is an interdisciplinary assessment group comprising faculty and staff. To ensure the well-being and safety of our students, please submit concerns via the online CARE Referral Form (https://cm.maxient.com/reportingform.php?DaltonStateCollege&layout_id=1).

The goal of the CARE Team is to create a seamless experience for our students by providing resources to the appropriate campus experts and departments. We strive to provide confidential and supportive consultation through assessment, response, and evaluation regarding students who may be distressed or at risk.

Faculty, staff, and students are responsible for reporting incidents or concerns that can produce significant anxiety, fear, shock, or grief to other individuals. **If any person poses an immediate risk of harm or violence to self or others, then contact Public Safety IMMEDIATELY (706-272-4461) or 911 and then file a CARE Team Report after the situation has stabilized.**

CAREER & PROFESSIONAL DEVELOPMENT

Career & Professional Development (CPD) serves students and alumni by expanding their knowledge and skills and providing them with comprehensive career-related resources that empower them to attain short- and long-term professional goals. Several career assessment instruments are available, such as one-on-one sessions designed to help students discover their interests, abilities, and values related to the world of work. CPD also assists students with developing and updating resumes/cover letters, preparing for interviews/salary negotiating, applying to graduate school, using LinkedIn and networking skills, and training students on appropriate business etiquette.

CPD supports the career development of students and alumni by coordinating opportunities to obtain relevant work experience both during and after their college years. Dalton State uses a career management system called Handshake (<https://nam04.safelinks.protection.outlook.com/?url=http%3A%2F%2Fbit.ly%2FHandshakeDSC&data=05%7C01%7CWilliams%40daltonstate.edu%7C8396263b0aa644862bc608da337f8467%7Cb7e81e5d72424dff8f1e47d691148e%7C7C&sdata=DzASEVhuMPdf861x0FFTVQB42TBwylPGanwMkdJjQno%3D&reserved=0>). Students must activate their profile to view and apply for on and off-campus jobs, internships, and co-ops, post their resumes and register for events. Handshake is available to all students and alumni. Other resources available to students and alumni include a virtual mock interview simulator (My Interview Practice (<https://nam04.safelinks.protection.outlook.com/?url=http%3A%2F>

<https://nam04.safelinks.protection.outlook.com/?url=http%3A%2F%2Fbit.ly%2Fbit.ly%2FDSCmyinterviewpractice&data=05%7C01%7CWilliams%40daltonstate.edu%7C8396263b0aa644862bc608da337f8467%7Cb7e81e5d72424dff8f1e47d691148e%7C7C&sdata=JdDc2fFMXyx01bbloJ9qZAnKdtRjfkWRC8anNSVeE4g%3D&reserved=0>), a career assessment to help choose the right career path/major (Focus2 Career (<https://nam04.safelinks.protection.outlook.com/?url=http%3A%2F%2Fbit.ly%2FDSCfocus2&data=05%7C01%7CWilliams%40daltonstate.edu%7C8396263b0aa644862bc608da337f8467%7Cb7e81e5d72424dff8f1e47d691148e%7C7C&sdata=VfHcYMFhLdsSzW7upscmx%2FFxQWUdXHt7COIFPVA00Bk%3D&reserved=0>)), and multiple events/workshops throughout the year, such as Free Headshot Day, Schmoozapalooza (networking event), and Career and Graduate School Fairs. Further, CPD manages a Professional Clothing Closet, which current students can shop for if they need professional attire for a presentation or interview. Stop by The Nest on the lower level of the student center to check out the Professional Clothing Closet.

For specific information, please visit our website (<https://www.daltonstate.edu/academics/student-support/career-and-professional-development/>).

DISABILITY ACCESS

Disability Access provides a broad range of support and services to make academic and campus life accessible by encouraging students to develop self-advocacy, empowerment, responsibility, independence, and growth. Per BOR Policy 4.1.5 (<https://www.usg.edu/policymanual/section4/C327/>), we provide equal access, not guaranteed success.

It is the student's responsibility to voluntarily self-disclose a disability to Disability Access to apply for reasonable physical or academic accommodations. Students are also responsible to apply in a timely manner and to follow the process established by the college.

Disability Access Grievance Policy and Procedure

Disability Access desires to provide appropriate and effective services that comply with all federal, state, local, University System of Georgia, and Dalton State mandates and guidelines. Any individual who believes that our efforts to provide adequate services are non-compliant or discriminatory may file a grievance to seek a resolution of the concern.

For specific information, please visit our website.

STUDENT CONDUCT

Students of Dalton State College have an obligation to assist in making the college an effective place for the transmission of knowledge, pursuit of truth, development of self, and improvement of society. By applying to Dalton State, students are responsible for conducting themselves in a manner consistent with the standards of the college and the University System of Georgia. Students are also responsible for adhering to the standards of the college and the University System of Georgia.

Student Conduct oversees the student conduct process and educates students on their rights. The student conduct process is not a court of law and, therefore does not follow prescribed legal or evidentiary standards. The student conduct process is separate from any criminal proceeding; one will not affect the other.

Student Conduct utilizes Dalton State College email as its primary means of communication with Students. Students must check their College

email regularly. For more information, please contact 706-272-2999 or visit the Student Conduct web page (https://www.daltonstate.edu/campus_life/dean-of-students-office/refer-a-concern/student-conduct/).

Student Engagement & Belonging (Formerly Student Life)

Student Engagement & Belonging (SEB) provides extra-curricular opportunities to connect with meaningful support networks, develop a sense of community, expand leadership skills, serve the community, and have fun!

We offer a variety of different programs and events that are designed to help cultivate these types of experiences. For example, students can attend our annual Weeks of Welcome (WoW) events to meet other students and learn about helpful resources at the college. SEB also coordinates leadership development opportunities, student-led clubs (RSOs), paid student leadership positions, a college-wide engagement platform (DSConnect), and several other one-time events and workshops. Visit DSConnect (<https://daltonstate.presence.io/>) to check out all of the current opportunities to get engaged!

We are open for in-person services Monday - Thursday, 8 am - 5 pm, and Fridays, 8:00 am to Noon, in the lower level of the Pope Student Center.

Student Engagement & Belonging oversees the following areas:

- Birdfeeder Food Pantry (https://www.daltonstate.edu/campus_life/the-nest/birdfeeder/)
- Campus Programming & Events
 - The Campus Activities Board (https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.daltonstate.edu%2Fcampus_life%2Fstudent-life%2Fwww.daltonstate.edu%2Fcampus_activities-board%2F&data=05%7C02%7Cwilliams%40daltonstate.edu%7C3434490b8ece4022b4f408dc99f3fc7a%7Cb7e81e5d72424dff8f1e47d691148e41%7C0%7C0%7C638554520420847%7CTWFpbGZsb3d8eyJWljoimC4wLjAwMDAiLCJQljoiv2luMzliLCJBTiI6Ik1haWw%7C0%7C%7C%7C&sdata=KI%2FUqsU0PyUMnrKon4zG831z07PgvFVXxBJdhpiCV2c%3D&reserved=0) is a student-led team responsible for bringing various campus events to you for free!
 - Homecoming (https://www.daltonstate.edu/campus_life/student-engagement-and-belonging/homecoming/) at Dalton State College is a vibrant celebration that unites students, alumni, and the community with an extended weekend of spirited events, including athletic games, campus activities, and the crowning of the Homecoming Court, fostering school pride and lasting connections.
 - You can also see a complete list of campus events on the DSConnect Portal Events page (<https://daltonstate.presence.io/events/>).
- Community Engagement (https://www.daltonstate.edu/campus_life/student-life/community-engagement/)
- Fraternity and Sorority Life (https://www.daltonstate.edu/campus_life/student-life/fraternity-and-sorority-life/) (Dalton State is responsible for all expansion opportunities in accordance with BOR Policy 4.1.4 (<https://www.usg.edu/policymanual/section4/C327/>))
- Game Room
 - The game room is located on the lower level of the Pope Student Center and offers ping pong, billiards, electronic darts, and gaming systems. Hours vary each semester.
- Leadership Development (https://www.daltonstate.edu/campus_life/student-engagement-and-belonging/leadership-development/)
- RoadrunnerServe (Volunteer Management Portal (<https://daltonstate.galaxydigital.com/>))
- Student Government Association (https://www.daltonstate.edu/campus_life/student-life/student-government/)
 - Dalton State's SGA president serves on the USG Student Advisory Council (<https://www.usg.edu/policymanual/section4/C335/>)
- Student Organizations (<https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdaltonstate.presence.io%2F&data=05%7C02%7Cwilliams%40daltonstate.edu%7C3434490b8ece4022b4f408dc99f3fc7a%7Cb7e81e5d72424dff8f1e47d691148e41%7C0%7C0%7C63855452042093892%7CTWFpbGZsb3d8eyJWljoimC4wLjAwMDAiLCJQljoiv2luMzliLCJBTiI6Ik1haWw%7C0%7C%7C%7C&sdata=ukd7%2F8T7UVIAjpsELG4ShCKJJ%2F%2FTHPQyd2UvhcUG9fU%3D&reserved=0>)
 - Find a list of Registered Student Organizations on the DSConnect portal. Each organization has a contact you can reach out to for more information.
 - As stated in the RSO Manual, Student Organizations are responsible for compliance with Responsibility for Drug Abuse - BOR Policy 4.6.3 (https://www.usg.edu/policymanual/section4/C332/#p463_student_organization_responsibility_for_drug_abuse)
- Student Travel and Waiver
 - Students who participate in co-curricular activities and class field trips **must** have a "Release/Liability Waiver and Alcohol Policy" on file in the Dean of Students Office before leaving campus or participating in the activity. Registered Student Organization advisors and students can access these forms on our website (https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.daltonstate.edu%2Fcampus_life%2Fforms-and-resources%2F&data=05%7C02%7Cwilliams%40daltonstate.edu%7C3434490b8ece4022b4f408dc99f3fc7a%7Cb7e81e5d72424dff8f1e47d691148e41%7C0%7C0%7C63855452042095%7CTWFpbGZsb3d8eyJWljoimC4wLjAwMDAiLCJQljoiv2luMzliLCJBTiI6Ik1haWw%7C0%7C%7C%7C&sdata=ifcE9t%2F3eZZvL8ZdkGTk1x%2FKia2Qlz%2FdLzjg5LGChQ%3D&reserved=0)

For the most up-to-date information and resources, please visit our website (https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.daltonstate.edu%2Fcampus_life%2Fstudent-engagement-and-belonging%2F&data=05%7C02%7Cwilliams%40daltonstate.edu%7C3434490b8ece4022b4f408dc99f3fc7a%7Cb7e81e5d72424dff8f1e47d691148e41%7C0%7C0%7C638554520420976478%7CTWFpbGZsb3d8eyJWljoimC4wLjAwMDAiLCJQljoiv2luMzliLCJBTiI6Ik1haWw%7C0%7C%7C%7C&sdata=zZA9HyNwAIRK2og47ybiEpSqpfkP%2BUmNTuS9mGCECGg%3D&reserved=0).

PEER EDUCATION

Peer Education assists students in developing the skills needed for personal growth, academic progress, and critical thinking through knowledge sharing and peer facilitation. Services are free and available to all Dalton State students.

One-on-one tutoring is appointment-based, and sessions occur in person or virtually. Students can schedule one-time appointments, or they can set recurring appointments at the same time each week with the same tutor.

The Math and Science Learning Center offers walk-in assistance and support for all levels of math and science courses.

Supplemental instruction is offered in conjunction with specific courses. Peer-led interactive study sessions allow students to compare notes, discuss important concepts, develop study strategies, and "test" one another on material in preparation for tests. Course availability changes each semester.

For specific information, please visit our website (<https://www.daltonstate.edu/academics/student-support/peer-education/>).

TESTING CENTER

The Testing Center works collaboratively with campus and community members to provide a secure and accessible environment for test takers to perform at their maximum ability. Our Testing Center meets the National College Testing Association (NCTA) Standards and Guidelines. We are located in Sequoya Hall, Room 201.

For specific information, please visit our website (<https://www.daltonstate.edu/academics/testing-center/>).