

# CAMPUS POLICIES

## Alcohol and Drug Policy

In accordance with Georgia laws governing the manufacture, sale, use, distribution, and possession of alcoholic beverages, illegal drugs, marijuana, controlled substances, or dangerous drugs on college campuses and elsewhere, including the Drug-Free Postsecondary Education Act of 1990, the Board of Regents encourages its institutions to adopt programs designed to increase awareness of the dangers involved in the use of alcoholic beverages, marijuana, or other illegal or dangerous drugs by University System of Georgia (USG) students and employees. Such programs shall stress individual responsibility related to the use of alcohol and drugs on and off campus. For the full BOR Policy, visit BOR Policy 4.6.4 (<https://www.usg.edu/policymanual/section4/C332/>).

For Dalton State's Policy on alcohol and other drugs see DSC's Student Code of Conduct ([https://www.daltonstate.edu/campus\\_life/student-conduct-about.cms](https://www.daltonstate.edu/campus_life/student-conduct-about.cms)) (pages 11 and 12).

## Freedom of Expression Policy

In accordance with BOR Policy 6.5 (<https://www.usg.edu/policymanual/section6/C2653/>), Dalton State College ("DSC") recognizes and upholds the rights protected by the First Amendment, including the rights of free speech and free expression, and the right to assemble peaceably. Demonstrations, assemblies, and dissemination of information can be valid expressions of dissenting opinions provided they do not disrupt the academic and administrative functions of the institution. This policy in no way prohibits individuals enrolled at or employed by DSC ("members of the College Community") from engaging in conversations on campus and does not apply to College-sponsored activities, but rather only establishes a designated public forum on DSC's campus and sets forth requirements for reservation and use of the forum.

The opinions expressed by organizations, groups, or individuals using DSC facilities do not necessarily reflect the position of DSC. The College affirms its commitment to freedom of speech, assembly, and expression even though the language or ideas of those seeking a venue for free expression may contradict the College's ideals and policies or the personal views of DSC employees and students.

The complete Policy can be found here ([https://www.daltonstate.edu/skins/userfiles/files/Freedom%20of%20Speech%20Policy%20%20\(8%20%C3%97%2011%20in\)%20\(5\).pdf](https://www.daltonstate.edu/skins/userfiles/files/Freedom%20of%20Speech%20Policy%20%20(8%20%C3%97%2011%20in)%20(5).pdf)).

To access the Forum Reservation Request Form, please look at the bottom of our Forms/Resource page ([https://www.daltonstate.edu/campus\\_life/forms.cms](https://www.daltonstate.edu/campus_life/forms.cms)).

## Hardship Withdrawal Policy

Students who are unable to successfully complete the current semester enrolled due to a physical, mental, emotional, or psychological condition, may request a hardship withdrawal through the Dean of Students Office. Hardship withdrawals are only approved when the emergency or situation they are experiencing makes it impossible to continue in the course(s) for which s/he is registered. Original copies of support documentation must be uploaded with this form. Please provide ample information and documentation.

The Hardship Withdrawal Policy can be found HERE ([https://www.daltonstate.edu/skins/userfiles/files/Hardship%20Withdrawal%20Policy\(1\).pdf](https://www.daltonstate.edu/skins/userfiles/files/Hardship%20Withdrawal%20Policy(1).pdf)).

Questions should be directed to the Assistant Vice President for Student Affairs and the Dean of Students, Dr. Jami Hall, at 706.272.2505 or [jhall@daltonstate.edu](mailto:jhall@daltonstate.edu).

## Immunization Policy

During an epidemic or a threatened epidemic of any disease preventable by immunization at a University System of Georgia (USG) institution, and when an emergency has been declared by appropriate health authorities of this State, the President of the institution, in conjunction with the Chancellor and appropriate health authorities, may promulgate rules and regulations specifying diseases against which immunizations may be required.

Any individual who cannot show proof of immunity or adequate immunization and refuses to be immunized shall be excluded from any USG institution or facility until valid evidence of immunization against the disease is presented or the epidemic or threat no longer constitutes a significant public health danger. [https://www.usg.edu/policymanual/section4/policy/4.8\\_immunizations/](https://www.usg.edu/policymanual/section4/policy/4.8_immunizations/)

## Minors on Campus Policy

Childcare facilities are not available on campus. The institution is not responsible for children. Children must not be left unsupervised on campus. Children are not permitted to accompany students to classes, laboratories, seminars, etc.

In patrols of the buildings, if unattended minor children are found in the hallways or campus grounds, a Public Safety Officer will complete the following:

1. Have the child assist them in locating the parent.
2. Officers will interrupt the class in a professional manner and request the parent to step out of the classroom. The parent will be instructed to take immediate care and control of their child. The officer will complete a Miscellaneous Incident Report titled *Unattended Child*.
3. In situations where the parent is not attending class and is not in the immediate area, Officers may be required to bring the child to the Public Safety Office until the parent can be located. Appropriate reports will be completed per the Officer's determination.
4. Children may be on campus accompanied by their parents for short, infrequent visits. However, children may not remain with their parents for extended periods of time as they may interfere with the performance of the employee/student and may compromise the safety of the children. Should this instance occur, the parent will be instructed to take the children home.

## Non-Discrimination and Anti-Harassment Policy

All of the programs, activities, and organizations of Dalton State College are open for the participation of all employees and all individuals enrolled as students. Admissions policies, activities, services, and facilities of Dalton State College do not exclude any person on the basis of race, color, age, sex, religion, national origin, or disability. Dalton State College is an Affirmative Action Program Institution.

Dalton State College subscribes fully to the following policy of the Board of Regents of the University System of Georgia:

The Board of Regents stipulates that no student of the University System, on the ground of race, color, sex, religion, creed, national origin, age or disability, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity conducted by the Board of Regents of the University System of Georgia or any of its several institutions now in existence or hereafter established. In addition, in accordance with the policy of the Board of Regents, on the ground of race, color, sex, religion, creed, national origin, age, or disability, there shall be no discrimination of employees in their appointment, promotion, retention, remuneration, or any other condition of employment.

Consistent with these principles, it is Dalton State College's policy not to discriminate in offering access to its educational programs and activities or employment opportunities on the basis of race, color, sex, gender identity and expression, sexual orientation, age, national origin, religion, creed, disability, or veteran's status.

Incorporated in this policy are the applicable provisions of Title VII of the Civil Rights Act of 1964 and Executive Order 11246, as amended; or Title IX Regulations Implementing Education Amendments of 1972; of Section 503 and Section 504 of the Rehabilitation Act of 1973; of the Vietnam Era Veterans Readjustment Assistance Act of 1974; of the Age Discrimination Act of 1975, as amended; of Title II and other provisions of the Americans with Disabilities Act of 1990, as amended; and of any other federal laws or regulations regarding equal opportunity, affirmative action, and nondiscrimination with respect to employees and students to which Dalton State College is subject. Any person who requires assistance under these measures for admission to or participation in any program, service, or activity of Dalton State College should contact the designated Title IX and Section 504 Coordinator:

Garrett Burgner  
Executive Director, Health & Wellness  
Dalton State College  
650 College Drive  
Dalton, GA 30720  
706.272.2504  
gburgner@daltonstat.edu

## Sexual Misconduct and Discrimination

Dalton State College seeks to provide an environment that supports effective teaching and learning, mutual respect among students, faculty, and staff, and productive, congenial working relations. Discrimination on the basis of race, religion, color, sex, national origin, or handicap subverts these goals and is unacceptable on this campus.

Sexual harassment, whether overt or subtle, is a form of discriminatory behavior incompatible with institutional commitments and is a violation of policies of the Board of Regents (*Policy Manual* 802.18) and federal legislation (Title VII of the Civil Rights Act of 1964 and Title IX of the 1972 Educational Amendments). Legal guidelines published in 1980 by the Equal Employment Opportunity Commission provide the following definition of sexual harassment:

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic advancement, (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions or academic decisions affecting such individual, (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic

performance or creating an intimidating, hostile, or offensive working or academic environment.

Sexual harassment may occur between individuals of different statuses or authority in the institution or between peers. Offenders may be subject to dismissal or other disciplinary action after being afforded procedural due process. Members of the college community are encouraged to resolve sexual harassment situations as informally as possible. Unresolved problems should be reported immediately to a supervisor, a member of the administrative staff, or to the Equal Opportunity Officer (Director of Human Resources). Students should report unresolved problems to the Vice President for Student Affairs and Enrollment Management. Every effort will be made to protect the rights, privacy, and confidentiality of both the complainant and the accused and to protect the complainant from reprisals or other discrimination. Additional information is available in the Dalton State College Policy and Procedures Statement on Sexual Harassment. Copies are available in the office of the President, the Vice President for Academic Affairs, the Vice President for Student Affairs and Enrollment Management, the Fiscal Affairs Office, and in the Library.

## Tobacco and Smoke-Free Campus

In compliance with BOR policy, the DSC campus is smoke and tobacco-free. All forms of tobacco products and electronic cigarettes are prohibited on property owned, leased, and controlled by DSC and used by all employees, students, contractors, subcontractors, and visitors. This policy is applicable 24 hours a day, seven days a week. All events hosted by a USG entity or on behalf of the USG shall be smoke and tobacco-free. This includes all buildings, surrounding land, parking lots, green space, and adjacent sidewalk areas inclusive of Gilmer County Center and residential halls.

Penalties for tobacco use are as follows:

1. In the event of the first offense, the student violator will be fined \$25.00.
2. Each additional offense will result in a \$50.00 fine for the student.
3. After the third offense, the student will be referred to Student Conduct.

Visitors/guests may be asked to leave campus if they refuse to comply with campus policies including the smoke and tobacco-free campus policy.