

# ADMISSION

Dalton State College seeks to produce graduates who are prepared for their professions and who are inspired with a passion for excellence, lifelong learning and success. The Office of Admissions takes the lead in actively recruiting, sustaining and graduating a diverse, qualified student body that may be able to benefit from the comprehensive array of academically respected program offerings. The Dalton State Office of Admission is located in the Westcott Building, at 650 College Drive. Our office hours during the fall and spring semester are Monday through Thursday, 8:00 a.m. to 6:00 p.m. and Friday 8:00 a.m. to 12:00 p.m. Our office hours during the summer semester are Monday through Thursday 7:00 a.m. to 6:00 p.m. Telephone, (706) 272-4436; or toll-free, 1-800-829-4436.

The admission policy of Dalton State College (DSC) is to accept those applicants who provide evidence of the potential for success at the College. A potential student is considered for admission without regard to race, creed, gender, marital status, disability, sexual orientation, age or national origin. All documents submitted for admission to Dalton State College become the property of the College. Admission to DSC is not a guarantee of admission to a particular School or program. Separate and sometimes higher requirements for admission into a School or program are described in this Catalog.

Students with disabilities are invited to contact Disability Support Services at (706) 272-2524 to determine how their disability may be accommodated. In these particular cases, campus visits are especially encouraged. When making reservations for a campus tour, please let us know how we may help to make your visit a pleasurable experience.

## INFORMATION COMMON TO ALL APPLICANTS FOR ADMISSION

### Application for Admission

All prospective students must submit a completed Application for Admission.

- Electronic application submission is preferred. The electronic application can be found at The Nest Portal. (<https://thenest.daltonstate.edu/default.asp>)
- Students who do not attend the term for which they apply may update their application within one year by using the New Student Update Form (<https://dynamicforms.ngwebsolutions.com/Account/Login/?ReturnUrl=%2FSubmit%2FStart%2Fd11a0e32-7552-4a3e-9617-5c0ebadaa535>) or by notifying the Admissions Office by calling (706) 272-4436.
- Students who applied more than one year ago, but did not enroll, must submit a new application and all supporting documents. Click the link for admissions application ([https://gafutures.xap.com/applications/usg/usg\\_common\\_2019/apply.html?application\\_id=3397](https://gafutures.xap.com/applications/usg/usg_common_2019/apply.html?application_id=3397)).

In accordance with Board of Regents Policy 4.3.4, all applicants who are accepted for admission or readmission to Dalton State College for Fall, 2011 or any academic semester thereafter, and who seek to be classified as in-state for tuition purposes, will be required to provide validation of residency and lawful presence in both the State of Georgia and the United States. Students who do not satisfy Lawful Presence Verification will be

classified as non-resident for tuition purposes and assessed based on out-of-state tuition rate.

### Application Processing Fee

A non-refundable \$30 application fee is required of:

- All first-time applicants
- Applicants who applied and paid the application fee and never enrolled within one year of the initial application term
- Former Dalton State students who have not enrolled for three or more consecutive semesters

### Official Supporting Documents

All high school transcripts and test scores must be sent directly from the high school or testing center to the DSC Office of Enrollment Services, 650 College Drive, Dalton, GA 30720. Fax documents and copies provided by the student are NOT considered official and will not be considered for admission purposes.

Transcripts must be sent directly from each and every college attended to the DSC Office of Enrollment Services, 650 College Drive, Dalton, GA 30720. Fax documents and copies provided by the student are NOT considered official and will not be used for admission purposes. Courses from one institution that are listed on another college transcript will not substitute for an official transcript. Prior educational experience may not be omitted from an application package.

Dalton State College may request a personal interview as part of the admissions evaluation.

Institutional Codes for Dalton State College

5167 SAT/AP/CLEP

0809 ACT

003956 FICE

Immunization Requirements

Dalton State College and The University System of Georgia require immunization documents from every newly admitted student. To access required immunizations, click the link for the immunization form (<https://www.daltonstate.edu/skins/userfiles/files/certificate-of-immunization.pdf>). You may print the form, have it completed by your health care provider and return it to the DSC Office of Enrollment Services, 650 College Drive, Dalton, GA 30720 for evaluation prior to enrollment.

### Lawful Presence

The Board of Regents of the University System of Georgia requires all institutions to verify the lawful presence in the United States of all admitted and readmitted students entering Dalton State in the fall 2011 semester or later.

BOR Policy 4.3.4: "University System institution shall verify the lawful presence in the United States of every successfully admitted person applying for resident tuition status (in-state tuition)."

### How Can Students Verify Lawful Presence?

- Students who file a FAFSA (Free Application for Federal Student Aid) and are eligible for federal student aid will have their lawful presence verified as part of the FAFSA process.

- All students may provide one of the following legal documents to the Office of Admissions to satisfy the lawful verification requirement.
  - A Certified U.S. Birth Certificate showing the student was born in the U.S. or a U.S. territory. A photocopy provided by the student is not acceptable.
  - A U.S. Certificate of Naturalization (USCIS form N-550 or N-570).
  - A U.S. Certificate of Citizenship (USCIS form N-560 or N-561).
  - A U.S. Certificate of Birth Abroad issued by the Department of State (DS-1350) or a Consular Report of Birth Abroad (FS-240).
  - A current U.S. Passport.
  - A current Driver's License/ID issued by the State of Georgia and valid for at least two years. A limited term license/ID is not acceptable.
  - A current ID issued by the State of Georgia.
  - A current military ID (service member only, not dependent). Documented using the Confirmation of Review of Military ID Worksheet – A photocopy is not acceptable
  - A current, valid Permanent Resident Card (USCIS form I-151 or I-551).

## **Admission and Financial Aid Due Dates**

*To assure admission and financial aid consideration for a term, students should submit all admission and financial documents by the respective due dates listed below:*

**FALL SEMESTER-FINANCIAL AID APPLICATION AND DOCUMENTS - MAY 1**

**FALL SEMESTER-ADMISSION APPLICATION AND DOCUMENTS - AUGUST 1**

**SPRING SEMESTER-FINANCIAL AID AND DOCUMENTS - NOVEMBER 1**

**SPRING SEMESTER-ADMISSION APPLICATION AND DOCUMENTS - DECEMBER 1**

**SUMMER SEMESTER-FINANCIAL AID APPLICATION AND DOCUMENTS - APRIL 1**

**SUMMER SEMESTER-ADMISSION APPLICATION AND DOCUMENTS - MAY 1**